

科目名	ENG162: 標準英語スキルズ (ライティング・文法)			担当教員	O. Massoud	
開講期	春	開講時限	火金2限		研究室	4号館2階 講師控室
分類	選択必修	単位	2	標準受講年次	1・2年	オフィスアワー P.19～P.20を参照のこと
DP及び学修成果	DP分類	DP (卒業認定・学位授与の方針) 概要				学修成果獲得の観点
	3	自己発信力に重点を置いた英語力を身につけ、英語を実践的かつ学術的に運用できます。				3-③
キーワード	process-writing, functions, genres, peer review, feedback, paragraphs, essays, emails					
授業の概要	The aim of this course is to enable students to think and write in a clear and logical form. Throughout the course the students will complete writing exercises that will help them express their ideas, opinions and feelings in paragraph forms. Students will look at grammar, vocabulary, sentence structures, and paragraph forms to write description, opinion, and other types of text. The course will include various activities such as model texts, individual writing, as well as speaking and listening exercises. This course will focus on helping students to write for both academic and business purposes.					
達成目標 (授業の目的)	<ul style="list-style-type: none"> <li>To develop one's ability to write well-formed sentences that express ideas clearly.</li> <li>To learn the vocabulary, grammar, and sentences patterns to accomplish specific writing tasks (e.g., describing one's feeling, giving an opinion, and writing an email).</li> <li>To learn how to use guidelines to help revise, edit, and evaluate written work</li> </ul>					
到達目標 (学修成果)	<p>By the end of the course, students will be able to:</p> <ul style="list-style-type: none"> <li>use the writing process to write about different genres, functions and build on their critical-thinking skills</li> <li>understand the grammar, vocabulary, sentence structures, and organization to write short texts such as narration, process, description, comparison-contrast, opinion and email writing</li> <li>edit, revise and evaluate their own and their classmates' writing by studying model paragraphs</li> <li>improve their speaking and listening abilities by discussing their written work</li> </ul>					
評価方法	Participation and performance in classroom activities (25%); Paragraph and other writing (40%); Process writing (15%); Homework (20%).					
評価基準	<ol style="list-style-type: none"> <li>Participation and performance in classroom activities (answer questions appropriately, follow rules and instructions, come prepared with textbook, notebook, and other materials)</li> <li>Paragraph and other writing (demonstrate understanding of format, vocabulary, sentence structures, grammar, organization, and content)</li> <li>Process writing (complete the drafts and final)</li> <li>Homework (work is punctual, complete, and accurate)</li> </ol>					
準備学修の時間	For each 100-minute class session of this course, an average of 45 minutes is needed for out-of-class study (assignments, review, etc.).					

授業計画			
回	テーマおよび学習内容	運営方法、教育手法	準備学修 (予習・復習)
1	Introduction, free writing, discussion, process writing portfolio	lecture, discussion, pair & group work	free writing activity, start chapter 1
2	Chapter 1: "What is a Paragraph?" prewriting exercises, listen and read aloud	reading, listening, pair & group work	read chapter 1, grammar, exercises, write your paragraph
3	Chapter 1, finish and check exercises, present and discuss your paragraph, peer feedback	lecture, discussion, pair & group work	rewrite your paragraph, grammar, preview chapter 2
4	Chapter 2: "Narration" prewriting exercises, listen and read aloud	reading, listening, pair & group work	read chapter 2, grammar, exercises, write your paragraph
5	Chapter 2, finish and check exercises, present and discuss your paragraph, peer feedback.	lecture, discussion, pair & group work	rewrite your paragraph, grammar, preview chapter 3
6	Chapter 3: "Process" prewriting exercises, listen and read aloud	reading, listening, pair & group work	read chapter 3, grammar, exercises, write your paragraph
7	Chapter 3, finish and check exercises, present and discuss your paragraph, peer feedback	lecture, discussion, pair & group work	rewrite your paragraph, grammar, preview chapter 4

授業計画			
回	テーマおよび学習内容	運営方法、教育手法	準備学修（予習・復習）
8	Chapter 4: “Description of Feelings” prewriting exercises, listen and read aloud	reading, listening, pair & group work	read chapter 4, grammar, exercises, write your paragraph
9	Chapter 4, finish and check exercises, present and discuss your paragraph, peer feedback	lecture, discussion, pair & group work	rewrite your paragraph, grammar, preview chapter 5
10	Review chp1-4, grammar activities	reading, listening, pair & group work	read chapter 1-4, grammar, exercises, write your paragraph
11	Chapter 5: “Description of People” prewriting exercises, listen and read aloud	reading, listening, pair & group work	read chapter 5, grammar, exercises, write your paragraph
12	Chapter 5, finish and check exercises, present and discuss your paragraph, peer feedback	lecture, discussion, pair & group work	rewrite your paragraph, grammar, preview chapter 6
13	Chapter 6: “Description of Places” prewriting exercises, listen and read aloud	reading, listening, pair & group work	read chapter 6, grammar, exercises, write your paragraph
14	Chapter 6, finish and check exercises, present and discuss your paragraph, peer feedback	lecture, discussion, pair & group work	rewrite your paragraph, grammar, process writing
15	Process writing draft 1, grammar activities	lecture, writing, pair & group work	rewrite your paragraph, grammar, process writing
16	Chapter 7: “Definition” prewriting exercises, listen and read aloud	reading, listening, pair & group work	read chapter 7, grammar, exercises, write your paragraph
17	Chapter 7, finish and check exercises, present and discuss your paragraph, peer feedback.	lecture, discussion, pair & group work	rewrite your paragraph, grammar, preview chapter 8
18	Process writing draft 2, grammar activities	lecture, writing, pair & group work	rewrite your paragraph, grammar, process writing
19	Chapter 8: “Comparison and Contrast” prewriting exercises, listen and read aloud	reading, listening, pair & group work	read chapter 8, grammar, exercises, write your paragraph
20	Chapter 8, finish and check exercises, present and discuss your paragraph, peer feedback.	lecture, discussion, pair & group work	rewrite your paragraph, grammar, preview chapter 11
21	Chapter 11: “Your Opinion: Agree” prewriting exercises, listen and read aloud	reading, listening, pair & group work	read chapter 11, grammar, exercises, write your paragraph
22	Chapter 11, finish and check exercises, present and discuss your paragraph, peer feedback.	lecture, discussion, pair & group work	rewrite your paragraph, grammar, process writing
23	Review Chapter 5-8 and 11, process writing final draft, grammar activities	lecture, discussion, pair & group work	read chapter 5-8, grammar, exercises, write your paragraph
24	Chapter 12: “Your Opinion: Disagree” prewriting exercises, listen and read aloud	reading, listening, pair & group work	read chapter 11, grammar, exercises, write your paragraph
25	Chapter 12, finish and check exercises, present and discuss your paragraph, peer feedback	lecture, discussion, pair & group work	rewrite your paragraph, grammar, preview chapter 14
26	Chapter 14: “Email Writing” prewriting exercises, listen and read aloud	reading, listening, pair & group work	read chapter 14, grammar, exercises, write your paragraph
定期試験を実施しない Final Exam will not be held			
27	Chapter 14, finish and check exercises, present and discuss your paragraph, peer feedback	lecture, discussion, pair & group work	rewrite your paragraph, grammar, review chapters
28	Review, reflection paper, individual consultations	discussion, pair & group work	review reflections, discussion, feedback

テキスト	Miyako Nakaya, Manabu Yoshihara, and Ruth Fallon. <i>Smart Writing: Active Approach to Paragraph Writing</i> [はじめてのパラグラフ・ライティング] (Seibido)
参考書	<i>English Essentials: An Academic Skills Handbook</i>
その他特記事項	Depending on the ability of the students and the size of the class, the schedule and contents above maybe modified.