

科目名	ENG153:標準英語スキルズ (ライティング)				担当教員	Lupas Maria	
開講期	秋	開講時限	火金2限	研究室	4号館2階講師控室		
分類	選必	単位	2	標準受講年次	1・2年	連絡先	
キーワード	academic writing, structured writing, paragraph, grammar, genres, portfolio						
授業の概要	Students will explore how English writing is organized. They will produce a portfolio of fifteen writings in different genres on topics that interest them. Students will have the chance to review and practice grammar points through grammar reviews and regular quizzes.						
達成目標および到達目標	<p><i>Course goals:</i> To communicate effectively in written English and to understand written and academic English quickly by recognizing and using common writing structures; to learn vocabulary and grammatical structures useful for expressing ideas in sophisticated ways on topics of interest; to acquire confidence writing in English by doing short, regular, structured writing pieces to build a writing portfolio.</p> <p><i>Learning objectives:</i> be able to recognize and use common organizing structures for paragraphs including order of importance, temporal order, spatial order, comparisons, and cause-and-effect relationships; use appropriate signal words and grammar related to these structures; write paragraphs with topic and supporting sentences; use writing processes to prewrite, write, and edit short pieces in different genres including biographical statements, descriptions, summaries, opinions, and formal letters; edit one's own texts and give feedback for editing a peer's text.</p>						
評価方法および評価基準	<p><i>Categories:</i> quizzes (30%), writing assignments (60%), participation in classroom activities (10%)</p> <p><i>Criteria:</i> Quizzes: score on multiple-choice, fill-in-the blank, extended response questions related to the reading and grammar points</p> <p>Portfolio Writing assignments: paragraphs use a clear organizing structure (time, space, importance, comparison, cause-and-effect...); paragraphs have a clear topic sentence and supporting sentences; use appropriate signal words and grammar; writing process prewriting sheet is completed and attached to the assignment; the assignment is submitted on time</p> <p>Participation in class activities: active participation in class activities, group and pair work; coming prepared with the assigned reading or having questions on the reading; giving timely and helpful peer-editing feedback</p>						

授業計画			
回	テーマおよび学習内容	運営方法、教育手法	準備学習・復習
1	Class goals and Topic 1: Getting Organized: The key to good writing	explaining the syllabus; lecture; pair work; quiz	reflect on some of your language goals
2	Topic 2: Understanding Paragraphs--topic and supporting sentences	quiz, lecture, pair work, in-class writing	preview pp. 8;24. Prewriting assignment
3	Topic 2: Understanding Paragraphs--from paragraph to essay; compound sentences	quiz, pair work, in-class writing	prewrite: "qualities of a good teacher"
4	Topic 3: Organizing Information by Time Order--transition words	quiz, reading, in-class writing	preview grammar p. 32; prewrite: short autobiography
5	Topic 3: Organizing Information by Time Order--dependent and independent clauses	quiz, lecture, in-class writing	type the writing piece; preview grammar pp.38; 69
6	Topic 4: Organizing Information by Order of Importance--transition words	quiz, lecture, group work, in-class writing	preview pp.46;50-51, prewrite: "big town or small city?"
7	Topic 4: Organizing Information by Order of Importance--several ideas of equal importance	quiz, lecture, in-class writing	type the writing piece; preview pp.48-50
8	Topic 5: Organizing Information by Spatial order--general principles	quiz, lecture, reading, in-class writing	preview prepositions p. 54; prewrite: "describe a room"
9	Topic 5: Organizing Information by Spatial order--practice	quiz, listening, group work	reading to be distributed
10	Topic 6: Understanding the Writing Process, prewriting techniques, writing and revising	quiz, group work, in-class writing	preview pages 61-66

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11	Topic 6: Understanding the Writing Process	quiz, peer editing	type the writing piece
12	Topic 7: Supporting the Main Idea--using facts and statistics	quiz, lecture, pair work, in-class writing	preview pp. 73-77 and 84 prewrite: "an unusual animal"
13	Topic 7: Supporting the Main Idea--introducing quotes and avoiding plagiarism	quiz, lecture, in-class writing	preview p.91; do activity1, p.92
14	Topic 8: Explaining a Process--general principles	quiz, lecture, in-class writing	preview p. 96-98;105 prewrite: "directions to my school"
15	Topic 8: Explaining a Process--practice	quiz, pair work, in-class writing	type the writing piece
16	Topic 9: Writing Descriptions--general principles	quiz, lecture, in-class writing	prewrite: bring a photo of a meaningful place or person
17	Topic 9: Writing Descriptions--practice	quiz, in-class writing	grammar p.116
18	Topic 10: Expressing Your Opinion--general principles	quiz, lecture, in-class writing	prewrite: "marry someone with a different religion?"
19	Topic 10: Expressing Your Opinion--practice	quiz, pair work, in-class writing	preview grammar pp.132-133
20	Topic 11: Comparing and Contrasting--using a Venn diagram	quiz, lecture, in-class writing	preview pp.142-45. prewriting.
21	Topic 11: Comparing and Contrasting—practice	quiz, lecture, peer editing, in-class writing	preview p. 153-156; type the writing piece
22	Topic 12: Analyzing Cause and Effects--general principles	quiz, lecture, pair work, in-class writing	preview p. 175; prewrite: "unhealthy habits"
23	Topic 12: Analyzing Cause and Effects—practice	quiz, lecture, peer editing	type the writing piece
24	Topic 13: Writing Personal and Business Letters--general principles	quiz, lecture, in-class writing	Reading
25	Topic 13: Writing Personal and Business Letters—practice	quiz, peer editing, in-class writing	type the business letter
26	Topic 14: Writing Summaries--general principles	quiz, lecture, in-class writing	preview pp.198-200
27	Topic 14: Writing Summaries--practice	quiz, peer editing, in-class writing	prewrite: an interesting movie, folktale, or newspaper article
28	Your Own Topic—writing	quiz, pair work, in-class writing	submit topic and prewriting for approval
29	Your Own Topic—revising	quiz, group work, peer editing	type the writing assignment; design portfolio cover
30	Finishing Touches	quiz, group work	prepare comments on the course

テキスト	Blanchard, Karen, and Christine Root. <i>Ready to Write 2: Perfecting Paragraphs</i> . 4 th edition. Pearson Longman, 2010. Print.
参考書	<i>English Essentials: An Academic Skills Handbook</i>
その他特記事項	We will have a short quiz at the beginning of every class meeting. Quizzes cannot be made-up in case of absence or lateness, but students can ask for additional writing assignments. Guidelines for doing prewriting will be provided.